



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	INSTITUTE OF BUSINESS MANAGEMENT AND RURAL DEVELOPMENT
Name of the head of the Institution	Dr Arun Ingle
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02412779558
Mobile no.	8554990218
Registered Email	naac.ibmrd@gmail.com
Alternate Email	directoribmrd@gmail.com
Address	PO MIDC, Vadgaon Gupta, (Viladghat)
City/Town	Ahmednagar
State/UT	Maharashtra
Pincode	414111

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr M P Sharma			
Phone no/Alternate Phone no.		02412777899			
Mobile no.		9822999028			
Registered Email		naac.ibmrd@gmail.com			
Alternate Email		directoribmrd@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.ibmrd.org/academic-calendar">http://www.ibmrd.org/academic-calendar</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.ibmrd.org/academic-calendar">http://www.ibmrd.org/academic-calendar</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.11	2016	19-Jan-2016	18-Jan-2021
<b>6. Date of Establishment of IQAC</b>			16-May-2016		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Personality development workshop	25-Jan-2018 1		32		

Feedback from distinguished Alumni	11-Dec-2017 1	20
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MBA	Faculty Research	BCUD, SPPU	2016 2	270000
MBA	QIP grants	BCUD, SPPU	2017 1	200000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? Feasibility study of NBA for MBA and MCA courses ? Establishing centre for skill development at IBMRD CSD ? Establishment of CIIICentre of invention, innovation and incubation ? Planning and organizing seminars and guest lecturers in the institute ? Applying for various grants from AICTE/SPPU etc

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Feedback from students	Completed

Regular review of Academic activities and pedagogy	Completed
Regular meetings of CDC and IQAC	Completed
Review of NAAC process and IQAC functions	Completed
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	27-Nov-2017

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	02-Feb-2018
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<b>17. Does the Institution have Management Information System ?</b>	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has proper mechanism for monitoring teaching and learning process, we have 1. Course conveners for MBA and MCA 2. For MBA and MCA we have faculty advisors / guardian for motivating students 3. For MBA –II yr we have separate HODs for various specializations 4. For MCA we have constituted various committees to look after teaching and learning process 5. Feedback system for students is developed 6. All faculty members are encouraged to participate in short term FDPs and workshops The college adheres to the guidelines laid down by the State Government in general and the University in particular. The academic calendar is prepared at the beginning of the academic session by course conveners which captures the important dates like start and end of the session, internal examination, ; we follow the calendar for teaching and learning activities. Every faculty member given choice for subject, the meetings were organized before start of academic activities. Experts are identified by the subject teachers along with course conveners, guest lectures and interactions were scheduled for each subject, as per availability of the expert. Time table, work load allotment of additional assignment has been done by Course Conveners as per advice from Hon Director. Special classes (if needs

be) are engaged during vacation or off hours to compensate for the time lost in examination/evaluation. Schedule and monitoring of MCA practical labs sessions was done by respective class teachers, we have class teachers for MCA-I,II and III. The faculty do planning for optimum use of computer labs in IBMRD. All software and hardware requirement are taken care by class teachers. Additional skill development certificate courses are being conducted by MBA and MCA departments, ranging from communications development to programming in android mobile apps was planned and conducted by convener for skills development through CSD. Various committees were formed for students' placement, discipline, and cultural activities, sports and students development. Regular teaching is combined with routine class tests, open book tests, presentations, and assignments were given to all students. Projects are allotted for summer and winter sessions. Entrepreneurship development cell look after students projects. Internet facilities' is made available to all students through Wi-fi broadband connection. Add on classes organized for students, those are slow learners from MCA, for programming languages like C , C++, JAVA, Python, Data structure etc. For MBA add on classes are planned for difficult subjects as per the demand from the students. Industry -institution linkages was formed for regular interactions between industry experts and the students, distinguished alumni were invited for guiding the students, placement cell, is very active in developing network of industry with the institute, so that we have MOUs for summer and final placements. All the events and day to day teaching activities are recorded by the course conveners, for cross verification of academic calendar. Regular meetings are conducted by the course conveners for the maximum course outcome of teaching and learning process.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Student Personality Development Programme	na	25/01/2018	10	Employability	Personality Development
Communication Skills	na	25/01/2018	10	Employability	Personality Development

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Eighteen specializations including Marketing, Finance, IT, OPE, HRM, SCM, RABM, IB, FBM, TM etc	01/08/2017
MCA	Four tracks were included in new syllabus like software development,	13/07/2017

infrastructure and security, Information management and networking

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Motivation and Goal setting skills	01/09/2017	22
Entrepreneurial development skills	01/09/2017	21
Web development skills	14/02/2018	25
Android development skills	14/02/2018	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Marketing, Finance, IT, OPE, HRM, SCM, RABM, IB, FBM, TM etc	75
MCA	Software development, infrastructure and security, Information management and networking	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback System: The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Teachers Parents. Collection of Feedback from Student: The course convener collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni and Faculty. Periodical analysis is made by Course Convener regarding student performance, faculty performance in every semester and also utilization of infrastructure and requirements for quality enrichment.

Alumni Feedbacks are conducted during alumni interaction at the alumni association meeting. Further, college website invites alumni to provide feedback through online. The questionnaire in the feedback form is intended to collect information relating to stakeholder's satisfaction towards the curriculum, learning and evaluation. The information provided by them is kept confidential and used as important feedback for quality improvement of the program of studies/institution. Feedback collected and analyzed: The data is analyzed and their suggestions are considered and placed before the IQAC Cell for discussion and for possible incorporation in the curriculum. The course convener assesses three major aspects, viz., Faculty Performance, Students Support System and Evaluation. The periodical review meeting is conducted to review the following: The college encourages the faculty members to attend Faculty Development Programmes in order to enrich the competency level and teaching methods of faculty members. The college encourages the faculty to pursue higher education, authorizing books, and publishing papers in journals. Apart from this, management supports student involvement through seminars, student's innovations for the further development of curriculum. Alumni Feedback The college conducts annual Alumni Meet, in which suggestions and feedback is received from Alumni students. . Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year. Whenever any alumni visits the college, feedback is taken. Further, college website invites alumni to provide feedback through online. Feedback form is intended to collect information relating to Alumni satisfaction towards the curriculum, teaching, learning, evaluation and infrastructure also to improve the quality of academic programmes and enhance the credibility of the Institute. This information will be used as important feedback for quality improvement of the programme of studies and the Institution Parents The parents of all students are invited to the college to interact with the faculty and management representatives at the Parent -teaching meeting and at the Orientation programme for the Firstyear students The feedback from the parents is taken Teachers Teacher's Feedback form has been designed to improve teacher's performance in classroom engagement with students to bring excellence in teaching and learning. The Institute is constantly in dialogue with all its stake holders and seeks advice and input from industry leaders, in order to provide value in the many areas of engagement.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Marketing, HRM, Finance, OPE, SCM, IT, FBM, EM etc	120	244	120
MCA	Tracks like SAD,ISM, IMQ,Networking	30	31	30

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG
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	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2017	0	264	0	24	24

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	20	5	4	0	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has well defined students mentoring system wherein individual attention is being provided to each and every student. Faculty Members are nominated as mentors (faculty advisors). Each student is assigned a faculty mentor (faculty advisors) who tracks the student progress providing personal guidance and counseling from time to time. Students can seek advice of their allocated faculty not only in the field of education but also towards their career progression and future endeavors. Orientation programmes conducted in order to sensitize the students about the various aspects of the Institute. Placement and career counseling services are available to students through the Placement Cell/Committee. During counseling, the students are encouraged to discuss their problems related to academics personal etc. Such counseling has yielded fruitful results to students in terms of improvement of pass percentage and employability of students. The students get academic and personal guidance from the concerned teachers apart from the counselor. To monitor the students' progress, institute has the continuous concurrent internal evaluation system which consists of suggested components from SP Pune University like Internal Assessment Tests, quiz etc conducted in each course. Continuous concurrent evaluations report is communicated by the subject teachers to the students. The university also conducts the written/theory/practical examination at the end of semester. The result of same are communicated to the student. In this way the entire process of monitoring and evaluation is made transparent to the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
264	24	1:11

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	24	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr M A Jain	Assistant Professor	Ph D awarded by SP Pune University
2018	Dr. A. U. Khandare	Assistant Professor	Ph D awarded by SP Pune University



2018	Dr. P. B. Suryawanshi	Assistant Professor	Ph D awarded by SP Pune University
2018	Dr. V. L. Gadekar	Assistant Professor	Ph D awarded by SP Pune University
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	511210110	sem I /III	13/12/2017	30/01/2018
MBA	511210110	sem II /IV	12/05/2018	22/06/2018
MCA	511224110	sem I /III/V	19/12/2017	22/01/2018
MCA	511224110	sem II/IV/VI	15/05/2018	22/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute follows a systematic approach on Continuous concurrent internal evaluation system which consists of suggested components from SP Pune University with students being evaluated by Multiple evaluation formats. A separate post Controller of Examination (COE) is there to streamline the teaching-learning and evaluation process and ensuring effective implementation and monitoring. Dates of internal examinations are known to all the stake holders at the commencement of the semester Faculty members in the institute follow the formative and summative approaches to evaluate students' performance and achievements through assignments, presentations, group discussions, problem solving, class interaction, viva voce, written and practical examination, These practices have improved the performance levels of the students to the maximum extent. The continuous evaluation systems through periodical internal assessment tests have helped the students to excel better in the university examinations. Classes on Management skills, presentation ideas, leadership abilities are conducted regularly by the institute every year to nurture the significant growth and overall development of students both in academics, extra and co-curricular and behavioural activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being a constituent Institute of the Savitribai Phule Pune University Pune, the Institute follows the academic calendar as prepared by the University. The academic calendar schedules the commencement and the closure of the semesters as well the conduct of examination. The examination schedule is also prepared at University Level which is followed by the Institute. Within the University documented academic calendar, the Institute prepares an annual academic calendar at the beginning of the academic session which captures the important dates like start and end of the session, internal examination holidays, and Schedule of base programme extra and co-curricular activities, we follow the calendar for teaching and learning activities to adhere to the overall assessment requirements of the University.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ibmrd.org/naacquicklink#>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511210110	MBA	Marketing, Finance, HRM, SCM, OPE, IT etc	71	55	77.46
511224110	MCA	Computer applications	21	18	90.47
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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ibmrd.org/naacquicklink>

### **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	630	SPPU, BCUD	2.7	1.35
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**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on IPR in India	MBA	10/02/2018
Workshop on MOU with industry for projects	MCA	10/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
International conference	Dr R K Pardeshi	IMSCDR Ahmednagar	18/01/2018	Best Research Paper
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
EDC Incubation cell	Startup Motivation	Bajaj Alliance Insurance	Umang	Assistance for starting the business	11/10/2017
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
		1

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MBA	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	4	00
International	MBA	3	1
National	MCA	0	00
International	MCA	1	1
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	2
MCA	1
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	BSW,NSS, SDO	5	49
NSS Camp	SPPU NSS	5	50
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Student development	SPPU BSW	New India Manthan Program	5	47
Student development	SPPU BSW	Sadbhavna Din Celebrations	5	55
Student development	SPPU BSW	Swach Bharat Pandharwada	5	33
Student development	SPPU BSW	Vachan Prerana Din (APJ Abdul Kalam Birth Anniversary)	5	40
Student development	SPPU BSW	Sanvidhan Din Celebrations	5	47
Student development	SPPU BSW	Marathi Bhasha Gaurav Din	4	35
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	student SIP	Crysalis Software Solutions	01/07/2017	30/06/2018	15
Internship	student SIP	Aerosoft Solutions	01/07/2017	30/06/2018	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ICICI prudential life	01/02/2018	placements	8
Axis Bank	05/01/2018	placements	12
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
700000	38927

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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Digisoft library software	Fully	5	2017
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15694	5022637	10	18732	15704	5041369
Reference Books	719	254905	3	8204	722	263109
e-Books	681	0	100	0	781	0
Journals	48	312341	36	77718	84	390059
CD & Video	394	0	59	0	453	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	214	41	121	0	121	20	0	16	18
Added	0	0	0	0	0	0	0	0	0
Total	214	41	121	0	121	20	0	16	18

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	<a href="#">no</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.34	3.67	36.36	33.28

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance and housekeeping policy-IBMRD Institute of Business Management and Rural Development (IBMRD) own and operate an extensive infrastructure to deliver its teaching, learning and research programmes. The Institute has an established system for maintenance and utilization of Computers, classrooms, and equipment available in the campus. The institution has functional committee of 'Maintenance and Housekeeping' under The HOD for maintaining Class rooms, Computer lab and Library. The responsibilities of maintenance are assigned to all the members of the designated committee. The Department (MBA / MCA) which is in need of repair and maintenance work has to register a written complaint to the maintenance committee through respective HOD. The details of the maintenance work need to be mentioned. Maintenance Person inspects the site and completes the task. Once the task is completed, Head of Department signs the job Completion report. Policies of Academic and Support Facilities: Utilization and Maintenance of Class Rooms: Classrooms with furniture, teaching aids are maintained by the respective department staff and supervised by the respective Head of the Department. The lab assistant takes care of the Computer lab. The Heads of Departments report to the Maintenance and Housekeeping committee periodically for all the maintenance works. Minor repairs are registered in a register maintained in the office and are attended on priority basis. Students optimally utilize all classrooms during the daylong working hours and are also mentored to upkeep the furniture. Classrooms are allotted as per the student strength. Utilization and Maintenance of Seminar Halls Seminar halls are under the purview of the HOD and the cleanliness is taken care of by the housekeeping team. Effective utilization of seminar halls for organizing academic meetings, seminars, conferences and cultural events is made. For accessing the facilities, the organizing faculty / staff member submits a form available with HOD and the date of event is registered and the halls are accessed on priority basis. Utilization and Maintenance of Computer Lab: Computer labs are allotted for Practical session based on a timetable. Computer maintenance work is carried out in-house by lab assistants and in case if it is required, then maintenance work is outsourced. Utilization and Maintenance of Library: The Library is accessed by the students and staff members. The process of stock verification is mandatory for library. Copies of old periodicals are bound together on yearly basis. Few identified old books are re-bound after inspection. Maintenance of Physical Facilities The services of plumbers, electricians, masons are available round the clock in the campus. Electrical dept of foundation is responsible for the uninterrupted power supply and maintenance of equipment like generator sets, general lighting, power distribution system, etc. Sports ground and facilities Sports ground maintenance include Leveling, Grass cutting, Line marking, Pitch renovation, Watering, Rolling, etc. done by workers on Contractual basis. Other maintenance Repair and maintenance of the central facilities like DG set, RO plant, Xerox machines, bore well pumps, CCTV, fire fighting system and water coolers, etc are carried out periodically. Maintenance of Campus Cleanliness Cleaning of the campus areas

<http://www.ibmrd.org/naacquicklink>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication Skill	16/10/2017	55	In House activity
Personality Development	25/01/2018	60	SPPU BSW
Yoga activity for health	21/06/2018	30	SPPU BSW
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Training on MH CET for MCA	49	42	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
7	98	5	7	35	7
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying



No Data Entered/Not Applicable !!!

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Spanadn Mex 2018	Intercollegiate competitions	225
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college helps the students to avail different types of scholarships and free ships given by the University, State and Central Governments .Some of admitted students receive scholarships / free ships, EBC from state Government of Maharashtra on the basis of categories (SC/ST scholarship, OBC scholarship, EBC for MBA MCA students). • Information of all types of scholarships is provided to students regularly in the office. • The disbursement of the scholarships and free ships has been done promptly as soon as the amounts are received by Samaj Kalyan department

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute is proud of having the Alumni Association at Institute of Business Management and Rural Development, Ahmednagar. It was founded in 2009 on the initiative of a group of former students, with the object of organizing an annual reunion. To give a rock solid foundation to our activities, we have formally registered the Alumni Association under Charity Commissioner of Maharashtra, Ahmednagar Dept., Ahmednagar under Registration No: MAH/356/2009 on 9th July 2009 as a legal trust. Our Alumni Association is having Base of 2923 Alumni among that No. of registered alumni are 1455. At our leadership, we have- Dr. Arun Ingle- Director, IBMRD Dr. S.P. Singh- Chairman of IBMRD Alumni Association Dr. Prof. Vishwas Pendse- Secretary Dr. Megha Jain- Member Dr. Vitthal Gadekar- Member The IBMRD Alumni Association is an instrument that connects every individual who has been nurtured by this great institution. IBMRD has produced leaders, entrepreneurs, social entrepreneurs, artists, writers and what not. The Alumni Association brings all these outstanding people together on a single dais. This collective excellence is our contribution to the growing generation, the Institute and the society as a whole. Engage, energize and enhance keeping this motto in mind, we seamlessly connect with the Institute, faculty, students and fellow alumni. Pravara Alumni Relations Cell was formulated due to the vision of our honourable Chairman Shri. Radhakrishna Vikhe Patil. He witnessed the tremendous success Pravara alumni have achieved in their life and aspired to see the same success in the lives of each student of Pravara. Pravara Alumni Relations Cell acts as an

active link between the Alumnus and Alma Mater. The sole aim of Pravara Alumni Relations Cell is to create an ecosystem wherein each individual is enriched due to interacting with the other. Since its inception, the cell has been instrumental in connecting alumni to alumni alumni to the institution. Various activities are regularly being conducted under its purview such as expert lectures, mentoring, project guidance by alumni, webinars etc.

5.4.2 – No. of enrolled Alumni:

1455

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meet was successfully conducted on 9th March 2018 for all MBA MCA alumnus. Alumni chapters' were scheduled for all alumnus of foundation in Ahmednagar, Delhi, Bengaluru, Mumbai US.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization management The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. The management of the institute has main two basic committees, governing body (GB), Local Management Committee (LMC), chairman, director and HOD. Regular meetings of these committees are held for the effective and smooth functioning of the institute. There are three levels of administrative structure under which all the activities of the institute are carried out. Society level - The management of the institute is directed by Governing Body, whose members, are appointed in accordance with the guidelines provided by the Director of Technical Education, Savitribai Phule Pune University and AICTE. Institute level - All the main decisions related to the institute are taken by the Director in consultations with the Head of departments. Director is the academic and administrative head of the Institute and the Member of the Governing Body. Department level - The Department Heads are responsible for to look day-to-day administration of the department and report to the Director. In addition, any institute staff members and students can give suggestions and idea for improvement. Suggestion box is kept in the institute for suggestions from students. Management and Trustees are approachable and accept all suggestions. Participative management The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management. The students and faculties are allowed expressing themselves for any suggestions to improve the excellence in any aspect of the Institute. 1. Strategic Level The Director, HODs and staff members are involved to defining the policies and procedures, making guidelines and rules/regulations pertaining to admission, placement, discipline, grievance, counseling, training development and library services etc., Staff members are also involved in deciding academic activities and examinations to be conducted in institute. 2. Functional Level At functional level the faculty members participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting. Some Staff members are involved in preparation of annual budget of the department and institute. 3. Operational level The Director of the institution is a member of the GB. The GB gives suggestions and monitors the procurement, introduction of new programs and welfare activities. All the staff members actively participate in implementing the policies,

procedures, and framework designed by the management in order to maintain and achieve the quality standards and achieve vision and mission of the institution. By Conducting Alumni meets, student feedback system, TP Activity, Workshops, Seminars meetings, institute encourages teachers, students, corporate resource persons, employers, alumni, staff, class coordinators and class representatives to share their ideas, opinions, and suggestions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college adheres to the guidelines laid down by the State Government in general and the University in particular.</p> <ul style="list-style-type: none"> <li>• Senior faculty have been involved in the university meetings for the purpose of revision of syllabi / curriculum for MBA, and MCA Programmes.</li> <li>• Curriculum development is undertaken by University however the Institution also takes initiatives to incorporate value added programs to enhance the skill set on the part of the student.</li> <li>• Curriculum quality improvement is measured through strict adherence to lesson plans, Seminars and Workshops on critical topics and themes.</li> <li>• The academic calendar is prepared at the beginning of the academic session by course conveners which captures the important dates like start and end of the session, internal examination, we follow the calendar for teaching and learning activities. Every faculty member given choice for subject, the meetings were organized before start of academic activities.</li> <li>• Time table, work load allotment of additional assignment has been done by Course Conveners as per advice from Hon Director.</li> <li>• Student paper presentations, Case study discussions, Summer projects/ Internships as per University regulations, research based assignments are also emphasized for curriculum development.</li> <li>• Faculty are encouraged to design and implement value added programs in areas such as Entrepreneurship, Finance, HRM, Marketing, Advertising, and Computer Application, Web designing, Database management, Workshops and Research methodology.</li> <li>• Short visits to Industry (One Day trip), Industrial tours are encouraged to give exposure to the</li> </ul>

students to learn practice of management, which intern helps in the curriculum development. • Business plan exercises and Guest lectures by the industry personnel also help in bringing significant development in the curriculum of the management courses. • Schedule and monitoring of MCA practical labs sessions was done by respective class teachers, we have class teachers for MCA-I,II and III. The faculty do planning for optimum use of computer labs in IBMRD. All software and hardware requirement are taken care by class teachers. • Additional skill development certificate courses are being conducted by MBA and MCA departments, ranging from communications development to programming in android mobile apps was planned and conducted by convener for skills development through CSD. • Various committees were formed for students' placement, discipline, and cultural activities, sports and students development. Regular teaching is combined with routine class tests, open book tests, presentations, and assignments were given to all students. Projects are allotted for summer and winter sessions. Entrepreneurship development cell look after students projects. • Internet facilities' is made available to all students through Wi-fi broadband connection. Add on classes organized for students, those are slow learners from MCA, for programming languages like C , C, JAVA, Python, Data structure etc. For MBA add on classes are planned for difficult subjects as per the demand from the students.

Teaching and Learning

One of the strategies for quality improvement in teaching and learning is to make the learning more student-centric. The IQAC frequently collects and analyses the feedback of students on the quality of teaching-learning and provides suggestions for improvement.

To make teaching and learning effective, the following techniques are executed: 1. Case studies to give the real time exposure Business plan exercises to give exposure on the future perspective and creative thinking, idea generation and financial planning, Entrepreneurship events to give exposure on innovative ideas and

to develop start-up culture Strategy games to develop the students to react and counteract to the peer group strategies and presentations by the students to make them involve and to develop their presentation skills. 2. Remedial and tutorial courses in critical subjects such as Accounts, Business mathematics, Research methodology, workshop on technologies like .net, Android, PHP etc for the weak students to make them learn effectively. 3. Lesson plan based teaching and learning processes to make the teaching and learning process systematic. 4. Excellent infrastructure and learning resources create conducive environment for speedy and effective learning. 5. Experiential learning methods through Industrial visits, Project activity, Management games, Campus ventures, work-shops , field surveys, seminars, paper presentations , live projects. 6. Continuous feedback mechanisms enable real time improvements, corrections in teaching and learning methods. 7. Class tests, student paper presentations, regular QA sessions also contribute to quality enhancements in teaching and learning. 8. Academic activity reports, student-performance reports implemented. 8. Providing LCD projector in Class and computer Laboratories for demonstrations - Enhanced learning infrastructure. 9. 24 by 7 Internet facility for students 10. Faculty development through training at Centers of Higher Learning and Excellence.

Examination and Evaluation

- Some of the best-practices adopted by the institution in examination and evaluation during this year are mentioned below: • Examination committee conducts meeting twice in the year prior to University Examination in order to ensure smooth conduction of examination. • The quality of question papers is moderated by Controller of Examination, he receives 3 sets for each subject in the prescribed format and randomly he will select the paper. • Committee also takes in to account to reduce malpractices and framed certain rules keeping in the view of regulation laid down by SPPU. So far as committee has worked quite nicely to bring down malpractices and conduct examination very systematically. • Internal marks

are allotted based on the concurrent evaluation by taking assignments, class test, presentations, GD and the student's attendance Percentage. Theory and practical examinations consists of two components Namely, External evaluation for 70 marks and internal evaluation for 30 marks. • Examination results determine remedial and tutorial sessions for the failed students.

Research and Development

College Encourages faculties to do research. Seven members are awarded PhD and three members are pursuing their Ph.D. from various universities. The Management supports the professional development of the faculty and encourages them to undertake research work by motivating them to attend seminars, workshops, refresher courses and international National Conferences by giving them necessary leave and financial assistance. PhD Research Centre affiliated to SPPU was started from AY 2016-17, and we expect a paradigm shift in the research activities at IBMRD. Other initiatives to improve the quality of research and development in the college are as follows: • Informing faculty members about various grants to be applied, like research grants from SP Pune University, UGC major and minor grants, all faculty members asked to apply for these grants • Faculty members have to publish at least 02 papers in UGC approved journals. The institute will be sponsoring the publications in reputed journals • Faculty members were motivated to participate in workshops, state level, national level and international level seminars and conferences for paper presentations institute will reimburse the expense incurred on these activities. • Generating awareness amongst the researchers and providing support related to various proposal formats of different funding agencies, budget, purchase of equipment and material under research schemes, account and audit of project expenditure, any additional infrastructure requirements of the researcher etc. • Research cell look after all research related activities and PhD research centre at IBMRD. • Academic Research coordinator provides information about notifications related to grants and



publications opportunities in journals.  
 Best project competitions shall be organized at institute level to motivate students for participation in Avishkar or such best project competitions in SP University

Library, ICT and Physical Infrastructure / Instrumentation

- Library resources are updated every year through the budgetary recommendations of the Library committee.
- The Library housekeeping operations are automated through diji Soft Lib.
- Library is well stocked with current titles, journals, e-journals, current affairs magazines and newspapers, learning software, videos, internet facility, reading facilities, J-GATE and EBSCO e-journal is installed in library.
- The library maintains separate reference/periodical section with back volumes and current journals/dissertations/project reports for ready reference.
- The library is completely automated with bar-coding of all books and reference materials.
- The library is open beyond working hours to provide enhanced access to students and faculty.
- Access to open-access literature through JGATE.

Library Collection : • Total Books - 15704 • E-books - 781 • Total Journals/Periodicals - 84 • E-Journals - 00 • Total Newspapers - 10 • Educational CD/DVD - 453

ICT is a major emphasis area for the institution and several ICT initiatives have been undertaken, such as:

- Learning Management System is implemented
- Library Management System is implemented
- Innovative solar-powered CCTV cameras are installed for campus security
- All systems are accessible on 24x7 bases.
- Wi-Fi facility is available throughout the campus
- About 30 of the classes utilize projectors for delivering digital content to the students.

Infrastructure:

- The institution has modern computer labs, updated software and hardware, Wi-Fi facilities, LCDs, and audio video transmission facilities.
- The institution has a dedicated recording and editing studio for learning and its own media purposes.
- The institution has set up two fully equipped air-conditioned seminar halls.
- State of art facilities auditorium is used for seminar workshop presentation.
- Total

220 computers are connected with access to internet of 30 MBPS Bandwidth of leased line connection.

Human Resource Management

The success of any organization is dependent on the quality of the Human Resources. College management has given priority to identify persons with exceptional qualities and giving them opportunities to maximize their performance to meet the strategic objectives. The IBMRD has their separate HR management Division that typically looks after the recruitment, training, development, performance appraisal and rewarding. The following are the HRM policies and practices at the institution: ? Transparent recruitment and selection policies. ? Faculty recruitment process emphasizes research aptitude and research qualifications. ? Industry best pay packages for staff and substantial annual increments. ? Training and development programs for staff and students through workshops, FDPs, seminars, and skills development sessions. ? Research related incentives for paper publications, book publications, and participation in national and international seminars, conferences, etc. ? Welfare measures for staff and students - food, transportation facility, medicals, dental treatment at concessionary rates, accommodation and regular health checkups. ? Fee waiver for students participating in national sports and games. ? Independent workstations and staff rooms for staff and similarly separate common rooms, dining halls for boys and girls. ? Regular performance appraisal of teaching staff is done as per CAS. ? Training is arranged for teaching as well as non-teaching staff for up-gradation of knowledge and relevant skill. ? Attrition rate is carefully monitored and exit interviews are mandatory for all employees leaving the institution. ? Strategies for improving retention are formulated based on the analysis of exit interview

Industry Interaction / Collaboration

The college facilitates the experts from industry to interact with students by arranging guest lecturers to enrich them with the latest updates and its technicalities. • Organizing Industry expert lectures through Industry



- Academia Interface committee.
- Industrial visits and corporate visits are undertaken for students
- Developing software for industry
- Mock Interviews and preplacement interaction with the industry professionals.
- Industrial visit and training after sixth semester during summer vacation.
- Sponsorship of technical projects for research and development.
- Consultancy services from the industry professionals.

**Admission of Students**

1] The admissions of the students are followed as per rules and regulation based on the SPPU norms. MBA MCA students admitted through Central Admission Process after qualifying the Maharashtra State CET . 2] The institute has its Admission Committee which works under the guidance of IQAC and forms for the Frame work of admission process. It frames committee for the admission in the month of Jan every year which educates and counseling prospective candidates of MBA MCA courses through admission process. The committee involves the Director, H.O.D, and Teachers. 3] This Committee decides about admission strategy, help centers, fees structure, Merits of student for admission, etc .The Institute operates help centre at ARC (Application Receipt Centre) at Govt. Polytechnic College Ahmednagar where two faculties are deputed to guide students regarding the flow of admission process. 4] Also, Committees from each department are framed to councils the students regarding their programs or courses at college. 5] Counseling also done regarding different programs, additional courses, extra curriculum activities for overall personality development of the students. 6] Social media is utilized to reach out to the target audience for brand building and generating awareness. 7] As the admission process is online and digital. A helpdesk provides all support and help to streamline the admission process.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Examination	Examination committee coordinator has to conduct the internal examination to assess student's preparation for

university examinations. The faculty is appointed as examination coordinator. He selects his committee and leads all the internal and external examinations for smooth conduction.

Planning and Development

- The Governing Board formulates the rules and regulations for the faculty, staff and students
- The Internal Quality Assurance cell - IQAC monitors the internal quality through the comprehensive feedback mechanism for continuous improvement of the curriculum, teaching-learning process, evaluation, research, and financial management and student support-services.
- The Academic audit of the college by the external academic peers - external examiners help to know the strength and weaknesses of the system.
- Internal and external financial audit of the Institution by the auditors insures the checks and balances in the financial transactions.
- The institution maintains effective internal co-ordination and monitoring mechanism with various departments and committees formed by the college for curricular, co-curricular and extra-curricular activities.

Administration

The administrative office is headed by the Director. Every month the Director conducts common room meeting with the teaching and non-teaching staff members with open discussion on various issues. Director takes decisions about academic, administration, co-curricular, extra-curricular, research and extension activities. Time table is prepared department wise for the practical's, visiting faculty or Guest speakers, assigning projects, assignments, presentations, workshops and seminars. The administrative work carried out and monitored by admin office under the guidance of Director. The Director regularly gives brief information about various activities conducted in the campus to the management from time to time during every academic year.

Finance and Accounts

The incorporation of the action plans is made into the college strategic plans through the meetings of Local Managing Committee and governing body/council including the academic as well as the financial aspects for the decision-making by the management. The

	financial aspects are taken care by the finance department headed by a Director. The various administrative departments with office assistants are headed by the director.
Student Admission and Support	IBMRD provide support to students from entry to exit in various forms. 1. Welfare Activities - Medical Insurance, In campus doctor, state of the art hostel, library, dietician, In campus Psychologist, gym. 2. Sports facilities in hostel. 3. Career Counseling in order to keep a regular connect among the IBMRD Campus.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Yoga day activities	Yoga for health	21/06/2017	21/06/2017	20	10
2018	Use of MS Office	MS Office for admin	24/01/2018	25/01/2018	19	10
2018	Use of Marathi	Marathi bhasha for office	27/02/2018	27/02/2018	18	9
2018	New NAAC Accreditation Process and benefits	NAAC in detail	06/03/2018	07/03/2018	20	10
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

FDP workshop at Aurangabad	1	07/10/2017	07/10/2017	01
FDP at Pune on Innovation	1	17/11/2017	17/11/2017	01
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	5	10	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity, Insurance, Maternity leave, Study leave, Staff quarters, Free medical treatment, Employee Provident Fund (EPF) and gratuity for staff members. etc	PF, Gratuity, Insurance, Maternity leave, concession in fees	Various scholarship schemes of the Government, Insurance coverage, Free medical treatment.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The institution has adequate mechanism for auditing by both internal and external auditors. The parent body of the institute publishes the audited financial account through an annual report which is in public domain. The internal audit of the institutional finances is conducted by the accounts department headed by the accounts manager, a qualified Chartered Accountant. External audit is performed by a separate and registered auditing firm. Last audit was done in financial year 2017-2018.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

21.21
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC SPPU	Yes	Course conveners IQAC
Administrative	Yes	LIC SPPU	Yes	DVVPFA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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Parent Teachers Meet is organized every year. Interaction with parents helps in two-way feedback. 1. Parents support the institution by providing permissions to students for projects with the organizations they work for and by interacting with students on industry related themes 2. Parents - Teachers' Association is very proactive in this Institution. 3. Parents are regularly kept informed about their ward's progress, attendance and internal assessments and also remedial measures undertaken to improve students' performance. 4. Parents' consent is mandatory for industrial trips, projects, competitions etc. 5. It helps to foster and promote good relationship among faculty, staff, and student with parents to promote social development. 6. It helps to create keen interest for the smooth functioning of the institute. 7. It helps to understand the diversified need of the students belonging to different backgrounds

6.5.3 – Development programmes for support staff (at least three)

Supporting staff are given training to work with installed software in order to improve their productivity. Following are the Training programs are organized for nonteaching staff regarding 1. Up gradation of software. 2. Excel Training 3. Tally 4. Training programs for clerical staff in written and oral communication.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Two days National Level Seminar on "New NAAC Accreditation process and Benefits" conducted on 6th 7th March 2018.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Corporate Communication workshop for students	01/09/2017	04/09/2017	05/12/2018	50
2017	Soft skill workshop for NON TEACHING staff	01/09/2017	07/09/2017	08/09/2018	15
2018	Mock interviews for MBA and MCA	02/01/2017	29/01/2018	30/01/2018	30
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Gender Sensitization	25/09/2017	25/09/2017	40	16
Woman's day	08/03/2018	08/03/2018	25	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>IBMRD is committed towards the promotion and practice of the ideals of social and natural justice, green practices, sustainable practices, low carbon practices, low energy consumption, human dignity and rights of all human beings. Therefore, it realizes the significance and the need for having a Gender Amity and Anti Sexual Harassment Policy and establishment of the Committee for Gender Amity (GAC), whose foremost role and responsibility is to create an atmosphere free from any form of sexual discrimination and sexual harassment, prevention, prohibition and social security, counseling etc.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	50

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	14/04/2018	07	Dr, B.R.A mbedkar Samajik Saptah celebrations	Equality 40	40
2017	2	2	26/11/2017	07	Sanvidhan Din Celebrations	Rule of Law	47
2017	1	1	28/08/2017	01	Dahi Handee	Equality and Love	65
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus 2017-18	01/07/2017	The Institute is a community of cultured intellectuals. It is expected that, the freedom should be with

sense of responsibility. Being aware of the rights should go together with consciousness towards duties. All pleasures are to be enjoyed with sense of morality. All arguments should take place maintaining the dignity. The character of the Institution is built with the discipline and harmony in the functioning. Certain policies are to be formed and communicated to all the elements to strike the balance between the freedom and responsibilities, rights and duties, in pursuit of knowledge, respecting all the individuals. DVVPF's IBMRD has got a code of conduct for the staff as well as students. Along with the general code of conduct prescribed by the Statutory Regulatory Authorities, the Institute has certain mandatory requirements. Our core values are: 1. Integrity: All the activities should be conducted in an ethical manner. Research and teaching shall be carried out in an environment of academic freedom and honesty. 2. Accountability: The roles and responsibilities are assigned and people are held accountable for their deeds. We feel our liability towards the society and our actions add values to the Institute. 3. Responsibility: Everybody in the Institute is expected to discharge his/her duties with due responsibility. 4. Transparency: The general records of maximum aspects of the

		<p>functioning are maintained online to encourage transparency.</p> <p>5. Respect of Individual: While carrying out the interactions at all levels, the dignity and respect of an individual is observed.</p> <p>6. Faculty Empowerment: Institute promotes and encourages faculty in their individual academic development and provides scope for enhancement in their participation in general governance.</p> <p>7. Service to Nation: Institute is committed to developing the skilled manpower to serve the Nation.</p> <p>8. Environmental stewardship: Committed in practicing green technologies for sustainable development of the Nation.</p>
<p>Code of conduct for staff and students</p>	<p>31/07/2017</p>	<p>Our core values are:</p> <p>1. Integrity: All the activities should be conducted in an ethical manner. Research and teaching shall be carried out in an environment of academic freedom and honesty.</p> <p>2. Accountability: The roles and responsibilities are assigned and people are held accountable for their deeds. We feel our liability towards the society and our actions add values to the Institute.</p> <p>3. Responsibility: Everybody in the Institute is expected to discharge his/her duties with due responsibility.</p> <p>4. Transparency: The general records of maximum aspects of the functioning are maintained online to encourage transparency.</p> <p>5. Respect of Individual: While carrying out the</p>



		<p>interactions at all levels, the dignity and respect of an individual is observed. 6. Faculty Empowerment: Institute promotes and encourages faculty in their individual academic development and provides scope for enhancement in their participation in general governance. 7. Service to Nation: Institute is committed to developing the skilled manpower to serve the Nation. 8. Environmental stewardship: Committed in practicing green technologies for sustainable development of the Nation.</p>
Handbook of human values and professional ethics	25/08/2017	Handbook of Human values and professional ethics is published to aware and guide students and staff
Summer internship project and Dissertation - Check list and guidance booklet	10/05/2018	SIP and dissertation guidelines published to facilitate Student about each and every aspect of SIP and dissertation
Placement Policy of IBMRD	31/07/2017	Placement policy published to Guide students about rules ,regulations ,requirements and procedure of Placement

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation	03/07/2017	06/07/2017	40
NSS Camp ( Village Vadgaon Gupta)	16/02/2018	22/02/2018	50
Marathi Bhasha Divas	27/02/2018	27/02/2018	55
Swachha Bharat Abhiyan	25/09/2017	02/10/2018	45
Swachata hi Seva	15/09/2017	02/10/2017	35
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation 2. Minimize electricity consumption 3. Use of ICT -minimum use of paper 4. Removing plastics from the campus 5. Removing e waste from the

campus and proper disposal of e waste 6. Use of LED bulbs and solar energy

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1)BASE Program cell-Basic Ability and skills Enhancement cell is in operation to enhance basic skills and ability of students. It includes Expert lectures in the field of Communication skills, Personality development etc  
2)Entrepreneurship Development Cell- To inculcate Entrepreneurial characteristics among students 3)SPANDANMEX - District level Inter collegiate competition organised every year to identify hidden talent among students and to implement management fundamentals which student learn in curriculum.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ibmrd.org/naacquicklink>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute of Business management and rural development ,along with management education delivery believes in overall development of the students which would be beneficial for all stakeholders . we strongly believes in sustainable development and it reflects in vision ,mission, plans, programs and procedures of the Institute.

Provide the weblink of the institution

<http://www.ibmrd.org/naacquicklink>

## 8.Future Plans of Actions for Next Academic Year

NBA accreditation of MBA and MCA will be our priority. We will establish the -CIII-centre of invention, innovation and incubation for overall development of entrepreneurship skills amongst management students. To organize more and more programs on personality development and language skills Special skill development courses will be started for students from rural area, they need training on English language communications, training on soft skills and grooming skills for management graduates. For teaching aids technology will be used, teaching and learning will be dynamic, with use of latest pedagogical tools. Learning shall be enjoyable so that we will change our traditional method of teaching and include innovative, interactive methods. Active learning is a process in which the students are engaged in hands-on activities rather than passively receiving knowledge. Students interact with others to construct meaning from new ideas and concepts based on their background knowledge. Emphasis will be given to intensify the interactions between institute and the industry. We will have more MOUs with the industry so that we can increase our placements, we will have experts from the industry as guest speakers. Our target will be 100 placement of our students in reputed companies. Courses and programs will be introduced for improvements in ethical practices in business through the use of real life case studies and the ICT will be our methodology for total development and transformation of ordinary rural graduates in to extraordinary management professional.